

# St Bede's School

64 Carlton Road, Redhill, Surrey, RH1 2LQ



## Teacher of English

To Start 01 September 2018

Application Deadline:

09:30hrs 16<sup>th</sup> April 2018



Belonging

Education

Determination

Excellence

Service

# About St Bede's

At St Bede's we are proud to serve roughly 1,700 boys and girls of all abilities, age 11-18, from the Reigate, Redhill, Caterham, Horley and surrounding areas. This includes over 300 studying academic courses in the sixth form. The school has an Anglican, Catholic and Free Church foundation and we work hard to create an inclusive ethos. Our aim is to ensure that pupils thrive academically, socially and spiritually within a Christian framework.

In January 2017 Ofsted carried out an inspection of St Bede's and judged the school outstanding in every category. The report acknowledged that pupils make exceptional progress in all year groups and in almost all subjects. Disadvantaged pupils and those who have special educational needs and/or disabilities also make rapid progress. The inspection highlighted the teaching in the sixth form as consistently challenging and as a result, students are motivated to learn and achieve excellent outcomes.

Attainment and progress scores at GCSE and A level are consistently above national averages. We are particularly proud of the English and Maths results achieved in the new 9-1 GCSEs. Both departments achieved fantastic results at 4 and 7 grades. St Bede's also saw a steep rise in the number of students achieving the English Baccalaureate.

Measure	2017
Attainment 8	54.9
Progress 8	0.48
EBACC	43%
EBACC entered	74%
4/C+ English	84%
4/C +Maths	89%

St Bede's is a good place to work. Students are well behaved. There is a strong sense of community and professionalism in a very worthwhile cause. Staff may be of any religion (or none) but the school is built on Christian faith and values, which are reflected in our work and the way that we operate. Our facilities are very good too – staff have free access to fitness facilities, there is very good on-site catering and there are opportunities to be involved in a very wide range of activities and visits. We offer initial Teacher Training through the i2i Partnership, an alliance of Surrey and Hampshire secondary schools.

**Our school is committed to the safeguarding of children so all appointments are subject to a satisfactory enhanced DBS check. Only applications made on our School Application Form will be considered; we do not accept CVs or unsolicited testimonials. It is our policy always to request references prior to interview.**

*"A zest for learning permeates the whole school. Teachers' high expectations mean that pupils are ambitious for their own futures and approach their learning with determination and resilience." Ofsted 2017*

# English Department at St Bede's

The English Department, one of the largest in the school, is extremely successful. Teaching staff are very friendly, supportive of each other, professional and highly qualified. It is housed in a suite of seven rooms and has the use of other rooms in different parts of the building. There is a head of department's office and good stock room provision. One room is equipped with computers and has access to the school's network in order to accommodate teaching of media at A Level. Each teaching room has access to its own range of multi-media hardware.

Year 7 is taught in mixed ability tutor groups. There is an increasing degree of fine tuning as students move from year 8 to 11, with some provision for the most able students as well as those who need additional support in their work.

At GCSE, students follow the AQA syllabus for English Language and all students are also entered for AQA English Literature. For A level, we follow the AQA English Literature syllabus, specification B. Both the GCSE and the AS/A2 courses demand great commitment from the staff and depend for their success on high levels of leadership and efficient organisation. Colleagues are encouraged to develop and share resources.

There is an emphasis on developing extra-curricular activities in areas such as creative writing and reading and we work closely with the school library wherever possible.

We are seeking people who have the ability to help us maintain our very strong examination results.

# Job Profile

## Context

St Bede's is a voluntary-aided school in which staff are employed by the Governors and are firmly expected to work within the policies approved and adopted by the Governing Body and under the direction of the Headteacher. We expect all staff to support the Christian ethos of the school, maintain the highest professional standards and contribute to the development of St Bede's as a thriving community.

The contractual basis of this post is the current School Teachers' Pay and Conditions Document

## Purpose

To serve the mission of St Bede's as an ecumenical Christian school by teaching English within the English department.

## Salary

Main Scale or Upper Pay Scale

## Responsible to

The Head of English

## Key Accountabilities

- To teach English Language and Literature within the age range 11 – 18 (and potentially other subjects)
- To assist in the development of programmes of study, materials and schemes of work and participate in professional development programmes
- To follow school policies and procedures in respect of the duties of a classroom teacher and form tutor
- To perform the duties of a Form Tutor (as required)
- To contribute to the cultural and community life of the school, particularly through leadership of agreed activities within the extra-curricular programme

## Key Tasks

### Teaching

- To form effective relationships with students, teaching staff, non-teaching staff, parents and other professionals
- To teach programmes of study effectively, mindful of the needs and responses of the young and the school's Special Needs policy
- To provide a stimulating classroom environment
- To foster good working and learning habits in students
- To assess and record students' work, progress and attainment
- To make full use of a variety of resources, materials, books and equipment

### Curriculum

- To contribute to the planning of programmes of study and schemes of work appropriate to the needs of all students
- To ensure that appropriate text-books, materials and approaches are recommended

- To keep abreast of professional and subject developments
- To participate in professional meetings and training programmes and to share the benefits with colleagues
- To participate in arrangements for performance management

#### **Pastoral Care and Discipline**

- To support the Christian life of the school
- To perform the duties of a Form Tutor as a member of a Year Team
- To contribute to the life of the community according to your talents and skills, particularly by leading and contributing to extra-curricular activities.
- To help exercise responsibility for the conduct and behaviour of students within the departments and the school as a whole
- To participate in arrangements made for the supervision and safety of students between lessons and at the start and end of the school day
- To attend scheduled meetings with parents
- To record students' progress and complete reports
- To maintain an up to date teaching record/diary
- To assist as required with arrangements for public examinations
- To contribute to the evaluation and effectiveness of administrative routines

#### **Meetings in which you will be involved**

- Department meetings (English department meetings)
- Year team meetings by arrangement
- Staff meetings



# Person Specification

	<b>Essential</b>	<b>Desirable</b>
<b>Christian Commitment</b>	Able to support the aims and mission of an ecumenical Christian school	Personally committed Christian, member of any denomination served by the school.
<b>Education and Training</b>	English graduate Fully or newly qualified teacher Able to teach to A level	Additional qualifications or academic experience Evidence of on-going CPD
<b>Curriculum Experience</b>	Meets national standards for NQT Successful teaching across age and ability range Good knowledge of current curriculum developments.	Successful experience in teaching English. (Including teaching practices)
<b>Pastoral Experience</b>	Able to relate to students across age and ability range, building appropriate and effective relationships Able to implement and support school policies to provide effective pastoral care	Successful experience in leading or assisting in a form group. Other work with young people (e.g. youth work).
<b>Personal Qualities</b>	Talented and enthusiastic, able to motivate and involve students at all levels of interest and skill Commitment, patience, reliability Good sense of humour Good team worker Willing and able to learn Flexible	Ability to share subject enthusiasm with wide range of staff and students, in and beyond lessons.

# How to Apply

If you would like to apply please complete our application form for teaching posts and send it to us with a supporting statement which explains what attracts you to the post as well as detailing the skills and experience you would bring to it.

Your completed application can be emailed to:

[jobs@st-bedes.surrey.sch.uk](mailto:jobs@st-bedes.surrey.sch.uk)

or sent by post to:

Mrs C. Whybra  
Personnel Officer  
St Bede's School  
64, Carlton Road  
Redhill  
Surrey  
RH1 2LQ

If you have any queries please ring Carole Whybra on 01737 214048 or send an email to [jobs@st-bedes.surrey.sch.uk](mailto:jobs@st-bedes.surrey.sch.uk)

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Interviews will be arranged as quickly as possible.

We look forward to hearing from you.



# Quotes from our Ofsted Report

## January 2017

*"Pupils conduct themselves impeccably in lessons and around the school. They are polite and welcoming to visitors and wear their uniforms with pride".*

*"Teaching in the sixth form is consistently challenging. As a result, students are motivated to learn and achieve excellent outcomes".*

*"Teachers go the extra mile to meet pupils' individual needs exceptionally well. Their detailed subject knowledge, clear explanations and expert use of questioning ensure that pupils make rapid progress in their learning".*

*"Pupils are exceptionally well prepared for their next steps. A higher than average proportion of pupils, including disadvantaged pupils and those who have special educational needs and/or disabilities, progress to further education, employment or training. These destinations match pupils' career paths closely".*

*The headteacher has created an open, tolerant and ambitious culture, underpinned by the Christian ethos of the school. He is a highly visible and approachable figure, well respected by staff, pupils and parents alike. Consequently, relationships between staff and pupils are exceptionally strong, and there is a purposeful and scholarly atmosphere throughout the school.*