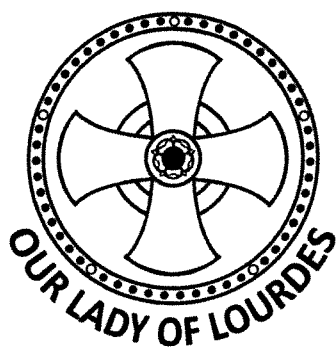


2 x KS2 Class Teacher

Our Lady of Lourdes Catholic Primary School



Position:	KS2 Teacher
Full time:	1 x Full Time and 1 x Part time (2 days)
Contract Type:	Permanent
Grade:	Mainscale
Salary:	Teacher's Mainscale
Start:	1st September 2015

Having recently been graded a good school by Ofsted, Our Lady of Lourdes Catholic Primary School is looking for a highly motivated, committed, enthusiastic and talented professional with the ability to make a further difference to our community. High standards of teaching and learning will be expected so that all children can achieve their potential. We are a friendly and supportive team. The school is located at the heart of the picturesque village of Rottingdean, which is a ten minute journey from the centre of Brighton.

You will play an important role by:

- Supporting the Catholic ethos (even if not Catholic)
- Contributing to a forward thinking team who strive to provide good or outstanding teaching and learning for all children at all times
- Demonstrating excellent professional practice
- Contributing to the School Development Plan and being committed to raising standards
- Bringing a wide range of skills and interests that impact on the school community
- Having high expectations and the ability to plan an inspiring, innovative curriculum that ensures all children make good or better progress
- Leading an area so that it impacts positively on all children
- Working well with others

You will receive high quality CPD and opportunities to impact on the whole school whilst developing your own skills. Coaching, mentoring and shadowing opportunities are available for those wishing to develop their teaching. NQT's are very welcome to apply.

If you are someone who enjoys the challenges of working in a school which aims to be the best it can, then please apply.

Closing Date: 3.00 pm Monday 13th July 2015

Shortlisting: 13th July 2015 (The school will inform successful candidates on this day. We apologise but we will not contact unsuccessful applicants due to the volume of applications)

Interview and observation date: 15th July 2015 – Observation to be a stand-alone SPaG lesson.

The application pack is obtainable from the school admin@lourdes.brighton-hove.sch.uk or upon request from the school. Please contact the school office on 01273 306980. Informal visits are warmly welcomed and encouraged.

During our recent Ofsted (November 2014) children described the school as a good place to be because:

'We are nice to each other; we follow our Golden Rules.'

'It's good to make a difference!'

Our Lady of Lourdes Catholic Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

OUR LADY OF LOURDES CATHOLIC PRIMARY SCHOOL

JOB DESCRIPTION

SCHOOL: Our Lady of Lourdes Catholic Primary School

POST: Class Teacher KS2

SALARY: Teacher's Main Scale

RESPONSIBLE TO: The Headteacher and Governors of the school

Job Purpose:

To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the head teacher.

Areas of Responsibility and Key Tasks

Planning, Teaching and Class Management

Teach allocated pupils by planning their teaching to achieve progression of learning through:

- identifying clear teaching objectives and specifying how they will be taught and assessed;
- setting tasks which challenge pupils and ensure high levels of interest;
- setting appropriate and demanding expectations;
- setting clear targets, building on prior attainment
- identifying SEN or very able pupils;
- providing clear structures for lessons maintaining pace, motivation and challenge;
- making effective use of assessment and ensure coverage of programmes of study;
- ensuring effective teaching and best use of available time;
- maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework;
- using a variety of teaching methods to:
 - i. match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - ii. use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
 - ii. select appropriate learning resources and develop study skills through library, I.C.T. and other sources;
- ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- evaluating own teaching critically to improve effectiveness;
- ensuring the effective and efficient deployment of classroom support
- taking account of pupils' needs by providing structured learning
- opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy;

OUR LADY OF LOURDES CATHOLIC PRIMARY SCHOOL

- encouraging pupils to think and talk about their learning, develop self control and independence, concentrate and persevere, and listen attentively;
- using a variety of teaching strategies which involve planned adult intervention, first-hand experience and play and talk as a vehicle for learning;

Monitoring, Assessment, Recording, Reporting

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- mark and monitor pupils' work following school policy and set targets for progress;
- assess and record pupils' progress systematically and keep records to evidence progress
- check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving;
- undertake assessment of students as requested by examination bodies, departmental and school procedures;
- prepare and present informative reports to parents
- Be flexible and approachable and maintain ability to listen to pupils
- develop and maintain an effective relationship with parents

Curriculum Development

- have lead responsibility for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and / or maintenance;
- contribute to the whole school's planning activities.
- Contribute to the high standard of ICT teaching throughout the school

Personal Development

- take responsibility for own development and participate fully with Performance Management
- manage own time effectively
- meet deadlines
- participate with the development of school ethos and aims of the school
- willingness to further develop ICT skills and use of new software
- deal sensitively with people and resolve conflicts with confidentiality
- consistently support and implement decisions of senior management

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

OUR LADY OF LOURDES CATHOLIC PRIMARY SCHOOL

This post is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation. This job description should be read in conjunction with 'Clarification notes on the exercise of professional duties for all teachers, other than head teachers' contained at Appendix A This job description should be read in conjunction with 'Clarification notes on the exercise of professional duties for all teachers, other than head teachers' contained within Parts XI and XII of the School Teachers' Pay & Conditions Document..

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually

Our Lady of Lourdes Catholic Primary School
Person specification for the post of class teacher



Our Lady of Lourdes Catholic Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Key by which the person specification will be assessed:

AF – application form; **I** – interview; **P** – portfolio; **T** – teaching session;

ESSENTIAL CRITERIA		Assessed through:
1. Qualifications		
1.1	Successfully pass CRB check	
1.2	Practicing Catholic or in support of the ethos (if not Catholic)	AF; I
1.3	DCSF qualified teacher status or will have obtained this by 1 st September 2015	AF
2. Experience		
2.1	Experience within the last three years of teaching a class (this may have been gained through teaching practices whilst training)	AF; P;
3. Professional knowledge, skills and abilities		
3.1	Be able to articulate a clear educational philosophy about what you believe to be excellent learning and teaching	AF; I; P;
3.2	Demonstrate that you have a good understanding of the curriculum and pedagogy that is appropriate to children in the Foundation Stage, Key Stage 1 and Key Stage 2	AF; I; P; T;
3.3	Demonstrate that you can use assessment effectively in planning an appropriate curriculum that identifies children's' next steps in learning and provides challenge for all learners	AF; I; P;
3.4	Demonstrate that you can organise and manage a class so that high quality, effective learning can take place	AF; I; T;
3.5	Demonstrate how you will ensure that your teaching is inclusive and provides for the needs of all learners in your class. Commit to providing equal opportunities.	AF; I; T;
3.6	Demonstrate how you will convey your high expectations to all of the children in your class and the strategies you would employ to ensure that children make good progress and develop their full potential.	AF; I; T;
3.7	Demonstrate that you have an imaginative and creative approach to teaching and classroom management.	AF; I; T;
3.8	Create a stimulating and purposeful learning environment	
3.9	An interest in and ability to take on subject leadership responsibility (please specify)	AF; I;
4. Personal and professional qualities		
4.1	Demonstrate that you have good written and oral communication skills and are able to encourage parents participation in our learning community.	AF; I; T;
4.2	Demonstrate that you have good ICT skills	AF; I;
4.3	Demonstrate that you have high standards of presentation and a good attention for detail	AF; P;
4.4	Demonstrate that you can work well as a member of a team and also with other members of the school community	I;
4.5	Demonstrate that you have good organisational and time management skills and can work to deadlines	AF; I; P;
4.6	Demonstrate that you are positive, flexible, enthusiastic and resilient	I; T;
4.7	Willingness and commitment to self development	AF; I;
4.8	Demonstrate a commitment to the principles of Equalities and to be able to carry out duties in accordance with the Council's Equalities Policy	AF; I;

**Our Lady of Lourdes Catholic Primary School
For the post of Class Teacher**

IMPORTANT INFORMATION

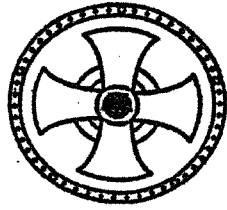


Our Lady of Lourdes Catholic Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Your application is important to us and we want to make our recruitment process as easy and fair as possible. Please take a few minutes to read the following notes and, if there is any other assistance we can provide, please do not hesitate to contact us.

- Shortlisting for interview will be based solely on the information you provide on the application form. **Please include evidence of how you meet each of the criteria set out in the Person Specification.** Please do not include a CV as these will be disregarded.
- Should you need to use supplementary sheets, please make sure that these are clearly marked with both your name and the post for which you are applying.
- The recruitment monitoring form, which is enclosed with the application form, is used for monitoring purposes only and is **not** part of the shortlisting process.
- Please ensure that we receive your application by the closing date shown in the advert as any late applications will be disregarded.
- If you return your application by post please ensure that you use the correct postage rate.
- All applicants shortlisted for interview will be contacted as soon as possible. If you are not invited to interview and would like feedback please contact us and we will arrange for the recruiting manager to ring you.
- We are unable to acknowledge receipt of application forms (unless telephoned) or let candidates know that they have not been selected for interview. Therefore, if you have not heard from us within two weeks of the closing date, you must assume your application has been unsuccessful.
- We take the issue of safeguarding children very seriously and all applications are processed accordingly. Please note that any appointments are made subject to enhanced CRB clearance, identity checks, continuous employment / employment gaps checks and satisfactory written references.

We have enclosed further guidance with the application form. Please read this before completing the form.



Our Lady of Lourdes Mission Statement

Our purpose is to live, love and learn as a school community, in partnership with home, parishes and the wider world.

We place our faith in God, and the Gospel Values of His Son Jesus Christ, at the centre of all we do.

We come together as witnesses to His example; to serve, to challenge and to encourage growth into all that we are created to be.

Each individual shares in the role of teacher and learner. We rejoice in, and celebrate all our achievements and uniqueness, as a family.