



NOTRE  
DAME  
SCHOOL



**Burwood House, Convent Lane, Cobham, Surrey KT11 1HA**  
**A world class school for girls · A place for personal success and happiness**

**An independent Day School and Nursery Educating Girls from 2 to 18 years and Boys from 2 to 5.**

## **Head of Theology (Religious Studies)**

### **Required for September 2015**

Notre Dame School, Cobham, is seeking to appoint an enthusiastic, well-qualified Head of Theology to teach across the 11-18 age range.

Required for September 2015, the successful candidate will have experience of teaching Theology at GCSE and A level and be expected to contribute fully to the pastoral and co-curricular life of the School.

#### **The successful candidate will:**

- have a good Honours Degree
- be a dynamic and creative teacher with an outstanding ability to motivate and engage pupils successfully
- have the experience of teaching Theology at KS3, GCSE and A-level
- be ambitious for excellence in learning and achievement
- have exceptional interpersonal, organisational and leadership skills and a flexible approach
- ideally be a practising Catholic who is sympathetic to a variety of religious and other viewpoints
- be prepared to work with the Chaplaincy Team, giving strong support throughout the school community
- be committed to the school ethos and in maintaining a happy and safe environment.

The role offers an excellent opportunity for an inspiring teacher to work in a supportive and innovative School where students are making significant and sustained progress. Applicants will need to demonstrate the ability to embrace new ideas and a thorough commitment to student learning.

#### **How to Apply:**

Full job details and an application form can be found on: [www.notredame.co.uk/jobs](http://www.notredame.co.uk/jobs).

Please complete the application form and write a covering statement in support of your application and return to the HR Department [HR@notredame.co.uk](mailto:HR@notredame.co.uk). Where applicable, please also include a letter of recommendation from your Parish Priest. Please note that we do not accept CVs.

#### **Deadline to apply:**

**Closing Date: 9am on Thursday 29<sup>th</sup> January 2015**

**Interview Date: Thursday 5<sup>th</sup> February 2015**

Please consider your application as unsuccessful if you have not been contacted by 6<sup>th</sup> February 2015

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

As an organisation using the Disclosure and Barring Service (DBS) to assess applicants' ability for positions of trust, Notre Dame School complies fully with the DBS code of practice and undertakes to treat all applicants for positions fairly. It does not discriminate unfairly against any subject of a Disclosure on the basis of conviction or other information revealed.

The School is an equal opportunities employer and is fully committed to a policy of treating all its employees and job applicants equally and does not discriminate on the grounds of race, sex or marital status.



**A Foundation of the Company of Mary Our Lady**