

DEPUTY DIRECTOR, EDUCATION SERVICE THE DIOCESE OF ARUNDEL AND BRIGHTON



Dates: Apply by 26/01/2015
Salary: Negotiable according to experience
Location: Crawley, West Sussex
Contract type: Full Time
Contract term: Permanent

The Diocese of Arundel and Brighton seeks a talented Deputy Director to join a committed, hardworking and friendly team from April 2015 (or as soon as possible thereafter).

The Diocese of Arundel and Brighton is committed to the provision of high quality Catholic schools and colleges. In pursuit of this, the Deputy Director will work closely with the Director of the Education Service in support of the strategic development, promotion and effectiveness of Catholic education in the Diocese.

The post of Deputy Director affords the successful candidate a high-profile and influential role to play at an exciting stage in the development of the Education Service and at a time of significant change nationally. Due to the importance of this position, it is essential that candidates have a strong record of successful leadership and management in the education or legal professions.

A practising and committed Catholic, the successful applicant will

- be an experienced and effective leader and manager with a proven track record, good interpersonal skills, able to work independently and as a valued member of a small, busy team;
- have a detailed knowledge and understanding of education policy, and the ability to present the Education Service's policies and objectives to a range of audiences, including the Bishop and Trustees, schools, clergy and local authorities;
- represent the Education Service at local, diocesan and national level;
- provide guidance, advice, challenge and support to headteachers and school governors.

If you would like to discuss this post informally please contact Marie Ryan, Director on 01293 511130. Application forms and further particulars of this post can be downloaded from our website www.abeducationservice.org.uk/Recruitment or are available from Ann Baldwin on 01293 511130 email: ann.baldwin@dabnet.org

The job description provided is illustrative and will be tailored to the successful candidate's skillset.

Closing date: Noon, 26th January 2015.

Interviews will take place on 12th February 2015