



St Clement's Catholic Primary School

DIOCESE OF ARUNDEL & BRIGHTON

Fennells Mead, Ewell, Epsom, KT17 1TX • Telephone & Fax: 020 8393 8789

Headteacher: Mrs. C. Buckley • www.stclements.surrey.sch.uk



Job Title:	Class Teacher
School:	St Clement's Catholic Primary
Hours:	Full Time
Salary Band:	Teacher Main Scale (fringe area)

The Governors of this happy and hardworking school wish to appoint a successful and enthusiastic full-time teacher to join the staff in September 2018.

This is a fabulous opportunity to work within a modern spacious building, joining a team of teacher who will be supportive of someone who is in the early stages of their career.

We are a friendly and supportive staff team and we have fabulous, well behaved and motivated pupils, who are very proud to be at St Clement's.

Applications are invited from Catholic teachers or teachers sympathetic to the ethos of a Catholic school, with a record of good classroom practice, experience of teaching Key Stage 1 or Key Stage 2 and a commitment to working as part of a team to maintain the high standards achieved in the school.

Newly Qualified Teachers (NQTs) are welcome to apply.

Our School is situated very close to Ewell West train station with good transport links.

Prospective applicants are very welcome to telephone the Headteacher, Christina Buckley, to arrange an informal visit.

St Clement's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All posts are subject to pre-employment checks, references and an enhanced DBS check.

Contact details

All applications **MUST** be made on a Catholic Schools Application Form.

Applications must be received at the school by 12 noon on the closing date. If you do not hear from us by the interview date, please assume your application has not been successful on this occasion.

Completed applications to be returned via Eteach. <https://www.eteach.com/job.aspx?vacno=834430>

Closing Date: Thursday 10th May 2018 by mid-day (12:00 noon)

Interview Date: Tuesday 15th May 2018



Job Description – Class Teacher MPS

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

The job description may be amended at any time following discussion between headteacher and member of staff and will be reviewed annually.

For further details of professional duties please refer to the School Teachers' Pay and Conditions Document.

Job Title	Class Teacher
Core Purpose	
<ul style="list-style-type: none"> Contribute to a positive ethos in which all pupils have access to a broad, balanced and relevant curriculum; delivering high quality lessons that meet the educational needs of the children, ensuring outstanding learning and teaching. 	
Planning, Teaching & Class Management	
<ul style="list-style-type: none"> To identify clear learning objectives and learning outcomes, with appropriate challenge and high expectations with a clear vision on assessment criteria. To set tasks which will be appropriately challenging to children and will maintain high levels of interest. To organise and manage groups or individual children ensuring differentiation of learning requirements, reflecting all abilities and identifying SEN, ensuring the effective and efficient deployment of learning support staff. Maintaining discipline in accordance with the school's procedures and encourage good practice with regard to punctuality, behaviour, standards of work and homework. Reflection on own teaching practice to ensure development of teaching. 	
Welfare of Pupils	
<ul style="list-style-type: none"> Promoting the welfare and well-being of individual children; contributing to the safeguarding of all pupils. Communicating and consulting with parents, carers and external agencies where necessary. 	
Monitoring, Assessments & Reports	
<ul style="list-style-type: none"> Assess how well learning objectives have been achieved and use this information to modify specific aspects of teaching. Mark and monitor children's work and set targets for progress in line with school policy. Providing or contributing to oral and written assessments, reports and references relating to individual children and groups of children. Prepare and present informative reports to parents. 	
General	
<ul style="list-style-type: none"> Liaise with staff, parents/carers, external agencies and other schools to co-ordinate their contribution, provide maximum support and ensure continuity of provision and transition of pupils in and out of the school. Participating in arrangements in line with school appraisal procedures. Participating in arrangements for further training and professional development, including undertaking additional training identified in appraisal objectives. Participating in meetings at the school which relate to the curriculum or administration and organisation of the school. 	



Person Specification – Class Teacher

Job Title	Class Teacher
Qualification and Experience	
Qualified Teacher Status Experience of class teaching and relevant responsibilities	
Qualities and Skills	
<ul style="list-style-type: none">• Commitment to the aims and ethos of a Catholic school.• Ability to get on well with people and work as part of a team.• Ability to consider and evaluate new ideas.• Ability to be flexible and adaptable.• Good communication skills, both written and oral.• Good organisational skills including planning, prioritizing and meeting deadlines.• Awareness of health and safety issues and child protection procedures.• Commitment to equal opportunities.• Enthusiasm and energy for all aspects of school life.• A sense of humour.• Respect for others, children and adults.• Ability to maintain confidences.• Commitment to lifelong learning.	